



Title: I, Payroll/Personnel Manual

Chapter:

Bulletin: Title I, 10–10, Compensatory Time Changes Effective in Pay Period 10

Date: April 21, 2010

To: Holders of the Payroll/Personnel Manual

This bulletin is being issued to remind agencies that grandfathered Compensatory Leave will expire effective Pay Period 10, 2010. An Office of Personnel Management's (OPM) regulatory change, which became effective on May 14, 2007, was enacted in an effort to consolidate policies government wide and set time limits for using earned Compensatory Time leave in lieu of overtime pay for employees covered by the Fair Labor Standards Act (FLSA) under Title 5 and employees not covered by FLSA. The OPM ruled that agencies could carry over any usable Compensatory Leave that was earned prior to the regulatory changes, for a period of 3 years (grandfather period) after the effective date. For additional information regarding this regulation refer to Bulletin Title 1, 08–3, Compensatory Times Changes Effective in Pay Period 1, dated January 17, 2008.

Based upon this regulation, the following changes are being made to the National Finance Center (NFC) Payroll/Personnel System (PPS) and are effective **after** the processing of Pay Period 10, 2010.

Payroll/Personnel System (PPS) Changes

The grandfathered Compensatory Time leave rate records will be marked as expired in PPS. The expired record will remain on the PPS database until the agencies either pay the compensatory time due to the employee, or use NFC's Time Inquiry–Leave Update System (TINQ) to remove the compensatory time. Additionally, the following field changes will occur:

- Compensatory Time hour(s) from the Prior Year Balance will be added to the Prior Year 2 Balance.
- Hours in the Prior Year Balance will be reset to zero.

Information/Research Inquiry System (IRIS) Changes

The grandfathered Compensatory Time leave that has expired can be found on the IRIS Program, IR139, Compensatory Leave and Rate Screen, in the PRIOR YR 2 BALANCE field.

TINQ Changes

NFC's TINQ Program, TI005, Comp Leave & Comp–Oth–Rt screen, will not allow the addition of new grandfathered Compensatory Time rate records, but will allow existing grandfathered Compensatory Time rate records to be modified.

Note: The changes identified in this bulletin apply only to Transaction Code 64, Compensatory Leave. Compensatory Time leave for religious observance and Compensatory Time leave for travel are not affected by these changes.

Inquiries

Please refer questions about processing payroll documents to the Payroll/Personnel Call Center at **504-255-4630** or the *EmpowHR* Help Desk at **1-888-367-6955**



JOHN S. WHITE, Acting Director
Government Employees Services Division